**Booking Form for Fully Residential Package**

Please use this form to select the relevant residential rate(s) you would like to book and tell us how many places you would like to reserve. If you want to attend as a non-resident, please see the other form. If you can only stay for one night, contact us via churchmonuments@gmail.com to discuss half-symposium residential rates.

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| **FULLY RESIDENTIAL RATES** |
| **Includes:** Friday evening dinner in private room with speaker, two nights’ accommodation at West Dean College including breakfasts, two half-day conferences and two excursions with morning refreshments and lunches included, also includes Saturday evening meal and lecture. | **No. of places** |
| **SINGLE occupancy residential** | **£445** | Payment in full due upon booking. Last date for booking is 30/06/2025. |  |
| **DOUBLE occupancy residential**\* | **£660** | Payment in full due upon booking. Last date for booking is 30/06/2025. |  |
| **SPECIAL RATE for Under-30s and Students\*\* (Single occupancy residential)** | **£225** | Please note that there are strictly limited places, available on a first-come, first-served basis and subject to supply of proof of age and/or student registration. Payment in full due upon booking. The deadline for bookings is 30/06/2025. |  |
| \* The availability of enough double rooms at West Dean College will need to be confirmed with them upon your booking being received, as doubles might be limited (twin rooms even more so).\*\* Students on a full- or part-time degree course. Those in receipt of the Special Rate may be asked to contribute to our blog or newsletter, about their experience at the symposium. |

**Transport** to excursions will be predominantly by car-pool. We will contact you after booking about your transport needs. Please note that there is no discount for not attending the excursion(s), but you must let us know in advance if you are not coming along (so that we do not arrange transport for you).

**DISCLAIMER:** Note that paths, floors, steps and fittings in and around historic buildings may be uneven, participants are expected to take reasonable care. None of the officers, committee or members of the Church Monuments Society and no leader or organiser of any event, visit, walk or programme promoted by the Society shall be liable in respect of the death of, or injury, damage or loss to, any person or the property of any person, which may occur or arise out of participation in any such event, visit, walk or programme.

Society events may appear on social media: if a participant does not wish their photograph to appear incidentally, they should notify the organiser in advance.

The Society takes data protection and the safeguarding of vulnerable individuals seriously. See our data protection and safeguarding policies at [*https://churchmonumentssociety.org/about/governance*](https://churchmonumentssociety.org/about/governance)

**Your Details and Payment**

**Payment** is by cheque or BACS (see details below or contact us for alternatives) at the time of booking. If you prefer to pay in two 50% instalments, the first must be paid upon booking and the second by 30 June 2025. Places are not confirmed until payment is received. Contact us via churchmonuments@gmail.com if you need any further assistance with payment schedules.

**Cancellations** must be made by 30 June 2025, after which point no refunds will be made.

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| **PLEASE FILL OUT YOUR DETAILS** | **CMS member?** |
| **Name(s) of attendees I am booking for:** | 1. | Y / N |
| 2. | Y / N |
| **Email address**: |  |
| **Phone number(s)**: |  |
| **Address**: |  |
| **TOTAL amount due**:  | £ | **No. of instalments I would like to pay in:** | 1 / 2 |
| **Chosen payment method\* (please tick in the far box):** | **Cheques:** please make out to the ‘Church Monuments Society’ and enclose with this form. An address to send to will be supplied when you email this form to us. |   |
| **BACS:** Use Church Monuments Society (CAF BANK) SORT CODE 405240 / ACCOUNT NUMBER 00035540 and email churchmonuments@gmail.com to let us know you have made a payment |  |
| \*If you need an alternative payment method, contact us for options. |
| **Dietary or accessibility requirements (please state, and who they apply to):** |  |
| **Your likely mode of transport to the event (public transport / own vehicle), if known:** |  |
| **For the under-30s/Student rate, please state:** | University: Degree Course: Student Number:  |

**Send this form to**: churchmonuments@gmail.com Thank you.